

## **Manager, eLearning**

**Carleton University**, Canada's Capital University, is seeking a qualified and highly motivated candidate to fill the key role of **Manager, eLearning** with the Educational Development Centre.

The Manager, eLearning oversees blended and online course development and quality initiatives related to eLearning as they relate to supporting the University's teaching and learning strategies. This requires the incumbent to collaborate and liaise extensively with faculty members, departments and faculties. The incumbent guides and manages a team of instructional designers, educational technologists, and other associated staff members to support all forms of eLearning initiatives at the institution. These initiatives can include the development of fully online and blended courses, as well as face to face courses which could include the integration of educational technologies. The Manager, eLearning will apply project management processes and practices to ensure initiatives are completed appropriately.

Additionally, the incumbent will represent the department to outside organizations and agencies in the development of joint projects and grant proposals for innovative teaching and learning initiatives.

For more information and a complete job description, please visit the Human Resources website here: <https://carleton.ca/hr/employment-opportunities/staff-opportunities/>

### **Education and Experience**

The completion of a graduate degree in post-secondary education, educational systems, and/or eLearning or equivalent, as well as three to five years of related experience in a post-secondary environment, management and project management experience across multidisciplinary teams, experience with teaching technologies, including learning management systems, and other eLearning tools, and experience working and managing in a unionized environment.

### **How to apply**

Candidates should visit the Carleton University Human Resources website to apply for this position: <https://carleton.ca/hr/employment-opportunities/staff-opportunities/>

**HR Note:** Equivalencies will be considered. Applicants are encouraged to provide information which may demonstrate equivalent qualifications. Carleton University is strongly committed to fostering diversity within its community as a source of excellence, cultural enrichment, and social strength. We welcome those who would contribute to the further diversification of our University including, but not limited to: women; visible minorities; First Nations, Inuit and Métis peoples; persons with disabilities; and persons of any sexual orientation or gender identity and expressions.

## **ABOUT CARLETON UNIVERSITY**

Located in Ottawa Canada, Carleton University is a dynamic and innovative research and teaching institution. Its internationally recognized faculty, staff, and researchers provide academic opportunities to more than 28,000 full- and part-time students, from every province and more than 100 countries.

Carleton is a community of talented, committed and enthusiastic faculty and staff, dedicated to excellence and to supporting the education and research that distinguishes Carleton as Canada's Capital University. We know that it is our people that are key to Carleton's success.

We take pride in our institution and are committed to providing the programs and services that contribute to Carleton University being an employer of choice. <http://carleton.ca/about/>

For more information about working at Carleton, please visit: <https://carleton.ca/hr/perks-of-working-at-carleton/>