

POSITION SPECIFICATION

Position Title:	Chief Executive Officer Ontario Online Learning Consortium (eCampusOntario)	Location:	Toronto, ON
Compensation:	Competitive Compensation Package, benefits, relocation assistance (if required)	Contact Information:	Grainne Walsh Managing Partner Grainne.Walsh@summitsearchgroup.com (905) 257-9300, Ext. 223 Lisa Armstrong Director, Recruitment Lisa.Armstrong@summitsearchgroup.com (905) 257-9300, Ext. 224

About Our Client: The Ontario Online Learning Consortium (OOLC) is an incorporated, not-for-profit consortium governed and operated by the publicly assisted post-secondary institutions in Ontario. Operating under funding provided by the Ontario government, OOLC facilitates and supports academic excellence and collaboration in the development and delivery of online and technology-enabled learning experiences in publicly funded colleges and universities in Ontario. Its goals include:

- Supporting the development and delivery of quality online and technology-enabled learning experiences, and leading in research, development, and sharing of innovative practices in online and other forms of technology-enabled learning
- Supporting member institutions in fostering innovation, collaboration, and excellence on behalf of Ontario’s students
- Contributing to the evolution of teaching and learning by anticipating and responding to new and emerging technologies, leveraging existing strengths in Ontario’s post-secondary system and developing new capacity, and supporting the offering of state-of-the-art courses that are recognized for credit across multiple institutions
- Maintaining a web-based portal to assist students in accessing online courses and programs, providing access to learning support services for students
- Assisting faculty, instructors, staff and other stakeholders as they engage in the development and delivery of online and technology-enabled curriculum
- Researching, assessing, and reporting on online and technology-enabled learning activity and results
- Providing support and advocacy for students regarding online and technology-enabled learning
- Soliciting, selecting, supervising, supporting, and funding provincial online and technology-enabled projects as required.

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Position Scope: Reporting to the OOLC Board of Directors, as the Chief Executive Officer, you will lead and mentor a highly skilled and agile team to new heights of success during a period of technology-enabled and online learning system change and disruption. You will help set the stage for the future, establishing short and long-term strategies that will inform and shape Ontario's online learning system redesign. You will advocate vigorously to proactively influence the development of positive policy changes that support the mission of the organization. You will continue to secure and strengthen key relationships and innovative partnerships with government and other stakeholders.

You are a well-respected leader with the strategic foresight to develop and promote a compelling vision for the future of the OOLC. You have the credibility, integrity, and expertise to represent the OOLC to a range of audiences within Ontario, Canada and Internationally. You also have significant management experience guiding nimble multidisciplinary teams in a complex technology enabled-online learning ecosystem. You have demonstrated the ability to adapt to rapidly changing demands and needs of the sector and government. You have demonstrated a collaborative and decisive style of leadership and possess superb communication skills.

With an advanced degree in a higher education related discipline, you understand the challenges facing policy makers, post-secondary education institutions, faculty and students across Canada. Your entrepreneurial approach to driving growth, along with your strong business acumen, will help position an agile and responsive OOLC for continued success. You have achieved success employing modern, technology-driven, innovative solutions to empower a high-performing team to achieve organizational goals. You also have experience working with government agencies and publicly funded bodies. You are committed to open educational practice and have a deep understanding of student learning and the culture of higher education systems. Bilingualism is a definite asset.

Responsibilities:

- Promote the development and delivery of quality online and technology-enabled learning experiences consistent with the strategic priorities identified by the Board of Directors and in accordance with formal contracts signed with the Ontario Ministry of Colleges and Universities.
- In consultation with the Board of Directors, identify project priorities in online and technology-enabled learning to present to MCU staff for funding; design and develop projects, solicit institutions to participate in project teams, engage consultants and project managers where applicable, and monitor progress as required to ensure successful completion.
- In consultation with the Board of Directors, identify, define, direct or conduct innovative research projects that will further the goals of the Consortium. Scan and review "innovative practices" and research conducted in other jurisdictions

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and report back with findings. Establish terms of reference for research projects, monitor progress and budget, and report back to the Board of Directors on findings.

- Support ongoing professional learning for college and university faculty and staff involved in developing online and technology-enabled learning experiences and engaged in activities related to the support of online students, by establishing and maintaining a Communities of Practice and a network of engaged professionals.
- Provide support to the Consortium in identifying potential policy directions for MCU in online and technology-enabled learning in Ontario.
- Direct and manage the day-to-day business of the Consortium; engage and supervise appropriate staff; ensure that queries from stakeholders are answered in a timely manner; respond to a wide range of inquiries/correspondence, some of it unpredictable.
- Direct staff to ensure the achievement of consortium goals. Develop an annual budget for approval by the Board of Directors, manage the OOLC budget, and provide periodic reports to the Board and other stakeholders as required.
- Support the development and implementation of a continuous improvement framework to identify and measure success in achieving the goals of the corporation.

**Education,
Experience,
Skills,
Knowledge:**

- Minimum Master's degree in a field related to education or digital learning (preferred)
- 5 to 10 plus years' experience preferred in progressively more senior leadership roles with strong, proven leadership skills and credibility
- A bold, forward thinking individual to take the organization to the next level
- A client-focused, learning-focused, results-focused, and entrepreneurial approach
- A strong consultative approach
- The ability to identify and take calculated and informed risks and push boundaries
- Change management experience, tolerance for ambiguity, agility and responsiveness
- Knowledge of the Ontario post-secondary education system and

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demonstrated experience in supporting and driving change in technology-enabled online learning ecosystems

- Ability to proactively develop and maintain productive, effective working relationships with government (both politicians and civil servants), member institutions, and other stakeholders
- Ability to bring diverse parties together and negotiate win-win agreements and partnerships
- Ability to balance varying projects and priorities, including understanding of project management in a technology-enabled environment
- Ability to lead staff, including external consultants and project managers, whose work requires independent judgment and self-direction
- Clear understanding of the issues related to post-secondary online and technology-enabled learning, related pedagogy and student success
- Clear understanding of the requirements of shared leadership within a member-driven organization
- Clear understanding of post-secondary curriculum development, program design and evaluation, and/or student services
- Strong commitment to students and to facilitating opportunities for them to achieve their educational goals
- Demonstrated commitment to open educational practices
- Demonstrated superior interpersonal, leadership, communication, organizational, planning, and time management skills
- Sound judgment required in working as an agent for change in a sensitive climate
- Self-sufficiency, independent work drive, initiative, and responsibility

**Application
Instructions:**

To apply, please send a resume to Grainne Walsh OR Lisa Armstrong
Grainne.Walsh@summitsearchgroup.com
Lisa.armstrong@summitsearchgroup.com

*The final deadline to receive applications is **April 15th, 2020***

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